



HDR Administration Contact Details



Not sure who to email? Send it to the functional email account that best suits your enquiry or stage of candidature and if necessary, we will redirect your query to the right place - *please don't email multiple accounts*



Prefer to phone? Connect with our **Call centre** on **+61 2 6125 5777**:
Mon, Wed, & Fri 9:00 am–12:00 pm, 1:00 pm–4:00 pm; Tue & Thu 1:00 pm–4:00 pm

Our SharePoint site has more info who we are & how to contact us in person



Top Level	Recruitment & Admissions Team	Candidature Team	Exams, Events & Prizes Team	Governance & Opportunities Team	General Inquiries
	 hdr.admissions@anu.edu.au	 hdr.candidature@anu.edu.au	 hdr.examinations@anu.edu.au	 hdr.opportunities@anu.edu.au	 grs@anu.edu.au
Detailed	Anything related to future HDR Candidates	Anything related to current HDR Candidates	Anything relating to the examinations process & prizes	Anything related to industry, cross-institutional study & policy	General inquiries, events, & anything where you are not sure who to email
	Scholarships (future students) • Advice on eligibility • Central scholarship process • Issuing of offers • Acceptance processing • Deferral requests • CSC, Taiwan and Project 89 scholarships Admissions • Advice on eligibility and process • OSHC queries • English language requirements • Application processing and assessment • Issuing of offers and eCOE • Acceptance processing • Deferral of start-date	Commencing enrolments, scholarship activation and reimbursements Scholarships • Activation and Reimbursements for commencing students • Extensions, Top-ups, and any scholarship matters for current students not mentioned elsewhere Candidate Milestones • Research Integrity Training; RRRR; First Year Plan; Confirmation of Candidature; Progress Review; Submission Readiness Review • Monitoring of milestones, overdue milestones Program management • Supervisory panels • Relocation reimbursements • Coursework matters • Program Leave • Extensions • Changes to enrolment (e.g. external/internal, part-time/fulltime, withdrawal, transfer) • Student progress matters • Advice on complex matters, wellbeing concerns and supervisory issues	Scholarships (post-submission) • Scholarship payments after thesis submission Candidate Milestones • Notice of Intent to Submit; Nomination of Examiners; Thesis Submission; Thesis Corrections Examinations • Non-Oral Exams • Oral Exams Prizes • HDR prizes approved by ANU (e.g. J G Crawford, • External HDR prizes that require coordinated ANU nomination	Scholarships (governance) • Conditions of Award Industry & Opportunities • Internships • Industry PhDs • VC travel fund • External opportunities (e.g. Maitri Scholars) • Requests to advertise external opportunities Cross-institutional study • HDR exchanges (Fox Fellowship, Oxford Exchange, GYSS, Schmidt Science, Lindau and MITACS) • Joint, Dual and Cotutelle award programs Other • HDR policy, compliance and reporting • HDR Committee (University & College level) support • AD HDR/DA/HDR Convenor support, e.g. ad hoc data requests, policy advice	General inquiries Complex matters which may sit across multiple teams or where it is not clear who might be responsible Events • HDR Inductions • 3MT Competitions
Other emails	Current Masters of Applied Epidemiology students can continue to email mae.nceph@anu.edu.au for matters which are specific to the MAE degree, such as work placements.				

Researcher Development

researcherdevelopment@anu.edu.au

Extensive program of skills development for HDR candidates. Visit the SharePoint (via QR code) for more info.

HDR Supervision

hdr.supervision@anu.edu.au

For all matters relating to Supervision development program and supervisor registration. Not for individual HDR Candidate supervisory panel matters.

Matters for Local Areas (e.g. School or College Admin)

- Travel & fieldwork
- IT purchases
- Buildings: access, desk allocation, room bookings
- WHS